



U-Turn
Parkinson's

Job Title: Executive Director

Full-time (37.5 hours/week)

Permanent

Some evening and weekend work as required

Hybrid work environment with intention to transition to in-office

Salary: \$70,000-90,000/year

U-Turn Parkinson's is a charitable wellness centre for people living with Parkinson's disease in Manitoba. Our mission is to empower people living with Parkinson's in their pursuit of wellness. We offer the Parkinson's community an opportunity to slow their symptoms, manage their health, and 'Live Your Best!' through participation in exercise and wellness programs free of charge. We offer condition-specific and accessible exercise and wellness programs in-person in Winnipeg, live online, and through pre-recorded videos.

Overview:

We are seeking a dynamic and visionary Executive Director to lead our organization into its next phase of growth and impact. As the Executive Director, you will be responsible for providing strategic leadership, overseeing day-to-day operations, and ensuring the achievement of our mission and goals. The ideal candidate will possess a strong blend of leadership, management, and strategic planning skills, along with a passion for our mission and values.

Responsibilities:

Strategic Leadership: Develop and implement a strategic plan in alignment with the organization's mission, vision, and values. Lead the organization in setting ambitious yet achievable goals and objectives.

Team Management: Recruit, hire, and retain top talent. Provide leadership, guidance, and support to staff members, fostering a culture of collaboration, innovation, and excellence.

Financial Management and Fund Development: Oversee the organization's financial health, including budgeting, financial planning, and fiscal responsibility. Develop and execute comprehensive fund development strategies to secure funding from individual donors,

foundations, corporations, and government agencies. Cultivate and steward relationships with current and prospective donors, ensuring a diverse and sustainable funding base.

Stakeholder Engagement: Cultivate and maintain positive relationships with key stakeholders, including board members, donors, partners, and community leaders. Represent the organization at events, conferences, and meetings.

Program Development and Evaluation: Drive the development and implementation of high-impact programs and initiatives that advance the organization's mission. Monitor and evaluate program outcomes to ensure effectiveness and impact.

Advocacy and Public Relations: Serve as a spokesperson for the organization, advocating for its mission and goals to external audiences. Develop and execute public relations strategies to raise awareness and support for the organization's work.

Governance and Compliance: Work closely with the Board of Directors to ensure strong governance and compliance with relevant laws, regulations, and ethical standards. Provide regular updates and reports to the board on organizational performance and progress.

Continuous Improvement: Lead efforts to assess organizational effectiveness and identify areas for improvement. Implement best practices in nonprofit management and governance to enhance the organization's impact and sustainability.

Qualifications:

- Bachelor's degree required, advanced degree preferred.
- Minimum of 5-7 years of experience in nonprofit management, with at least 3 years in a senior leadership role.
- Proven track record of strategic planning, organizational development, and program management.
- Strong financial acumen, with experience in budgeting, financial analysis, and fundraising.
- Excellent communication and interpersonal skills, with the ability to inspire and motivate staff, board members, donors, and other stakeholders.
- Demonstrated ability to build and maintain effective relationships with diverse constituencies.
- Knowledge of relevant legal and regulatory requirements for nonprofit organizations.
- Passion for the organization's mission and commitment to social impact.

Benefits:

- Comprehensive benefits package and paid time off.
- Opportunities for professional development.
- The chance to make a meaningful difference in the lives of others and contribute to positive social change.

Requirements

- Valid Driver's License with access to private transportation
- Satisfactory Police Criminal Record Check (PCRC) and Police Vulnerable Sector Check (PVSC)

To Apply:**The deadline for application is: Friday, June 7, 2024 at 4:30 PM CDT**

Please send a cover letter and resume addressed to Tim Hague, Board Chair with U-Turn Parkinson's, at tim@uturnpd.org.

If you have questions regarding the job posting, please call 204-510-4869.
Only those chosen for interviews will be contacted.